



Census Item Number Additions

Comparing the "1990 Census of Population and Housing Tabulation and Publication Program" (SuDocs class number C 3.2:T 11/2) to the "List of Classes," LPS changed a large number of titles for 1990 Census products. For the majority of the products, the SuDocs class stem and item number were the same as those used for the 1980 Census. All of the changes were evident in the March 1991 "List of Classes."

There were six new item numbers and SuDocs class stems created for 1990 Census products dealing with American Indian and Alaska Native Areas. There was no time to initiate an item survey, distribute item cards, nor tabulate the counts before the start of the Item Selection Update cycle. The item numbers affected are 0154-A-01, 0154-A-02, 0154-A-03, 0155-A-01, 0155-A-02, and 0155-A-03. If a depository library had already selected item number 0154, LPS transferred that selection record to these six new item numbers. If a library has not selected item 0154, there is still time to mail in the "Amendment of Selection" green postal card so that the added selections become effective on October 1, 1991. As there is sufficient information in the March "List of Classes," libraries can create their own item cards for these six item numbers.



Memorial Addresses Classification Policy Explained

Different SuDocs class numbers are assigned to Memorial Addresses, depending on how they are published.

The Joint Committee on Printing establishes rules regarding the printing and distribution of Memorial Addresses. Generally these addresses are printed in very limited numbers because demand does not warrant a large printing. These Memorial Addresses are classed using the Y 7. SuDocs class stem and distributed under item number 1005.

However, when Memorial Addresses to a very prominent Member of Congress are printed, they are ordered printed as Documents rather than as Memorial Addresses due to the greater demand. These volumes have been classed using the Y 1.1/7: or Y 1.1/3: SuDocs class stems and distributed either as item numbers 0996-A or 0996-B.

When a Document Number appears on a publication, that number takes precedence over a plain edition, and determines the manner in which the publication is distributed.



Council Meeting Coordinator David H. Brown Retires

David H. Brown, who coordinated the meetings of the Depository Library Council for the past six years, has retired from government service as of June 1, 1991. His 26 years as a Federal employee included positions at the Justice Department and the Federal Aviation Administration, as well as with the Government Printing Office. In addition to other assignments, he capably marshalled the myriad details involved in staging Council meetings and was LPS' link to many in the depository community. LPS thanks him for making the Council meetings a success and wishes him a happy retirement.

ELECTRONICORNER

Question: Many of the federal agency CD-ROMs have the documentation on the disc. What do I need to do to "import" that documentation into my word processing software program to obtain a nice, printed product?

Response: [The following article by Nani Ball, Documents Librarian from Miami University, Middleton, Ohio, appeared in the Spring 1991 issue of the Ohio GODORT newsletter, *Doc's Prescriptions*, and is reprinted by permission.]

If you have printed out documentation directly from your government document CD-ROMs, you have had the experience of trying to manage pages of various lengths. The resulting documents are awkward to handle and do not have a "professional" look. Import the documentation into a word processing program, and you can spend a little time to get the page breaks at logical places, with tables printing all on one page. You can spend more time on details, if you want to. For example, the EXTRACT documentation prints page numbers and, with a bit of manipulation, you can have text that corresponds to the page numbers, or you can have all chapter headings start at the top of a new page, etc.

The Step-by-Step Procedure for WORD PERFECT:

1. Start-up the program.
2. Set the margins using Line Format (Shift F8) to 0, or the longest possible line. [Note: When I experimented with WORD PERFECT 5.1, I set the Left Margin at .0" and the Right Margin at .5". It will not allow you to have a narrower margin on the right. This setting worked just fine. Other settings I tried wrapped lines so that the tables were altered.]
3. Select List Files (F5) and change Directory to specify the drive your document is on. [Note: Type in A: or B: drive if you have loaded the document on a floppy]

disk; C: for the hard drive; or D: most commonly used for the CD-ROM drive.]

4. Select the file you want to print from the on-screen directory, EXTRACT.DOC, for example.
5. Select "1 RETRIEVE" from the options at the bottom of the screen.
6. Edit and print. [Note: Print one or two pages before you spend a lot of time on the editing, so you can see how they look and adjust margins, etc.]

OR

Alternate Step-by-Step Procedure for WORD PERFECT:

1. Start-up the program.
2. Set margins to the longest possible line. (Shift F8)
3. To import the ASCII file, press Control F5 (Text In/Out).
4. Select "2 RETRIEVE (CR/LT to [HRT])" from the menu line. This keeps the length of the lines unchanged: important when there are tables.
5. Indicate the document to retrieve: C:\EXTRACT.DOC, for example.
6. Edit and print.

The Step-by-Step Procedure for PROFESSIONAL WRITE:

1. Start-up the program.
2. Select "Create/Edit".
3. Change the left and right margins to 0, or experiment with the length of the line. The EXTRACT document has lines with at least 79 characters by my count.
4. Select "Get File" and name appropriate drive and file name.
5. Select "Get File from ASCII".
6. Edit and print. [Note: You may want to check how the pages print and adjust the margins accordingly. I shifted the way the paper fed just enough to get a 3/8" margin on the left and a 1/4" margin on the right. Then I could put the document in a spiral binding.]

Thanks for the tips, Nani!

The **Electronic Corner** welcomes handy hints for sharing with other depository

librarians. It also invites questions that may be puzzling you (and others) concerning the new electronic products being distributed through the Federal Depository Library Program, or concerning the environment and issues of an electronic depository. Submit questions and responses/hints to: Jane Bartlett, **Electronic Corner**, U.S. Government Printing Office, Library Programs Service (SL), Washington DC 20401.



Depository Microfiche Contracts

Status Report as of May 31, 1991

B159S - Microfiche of Congressional Bills

Term: March 31, 1991 - March 31, 1993 (Microform, Inc.)
 Status: Contract running smoothly.

B354S - Microfiche of Miscellaneous Publications (I)

Term: February 1, 1991 - January 31, 1992 (Modern Microfilm Methods, Inc.)
 Status: Contract running smoothly.

B456S - Microfiche duplicated from Government-Furnished microfiche

Term: May 1, 1991 - April 30, 1992 (Computer Microfilm, Corp.)
 Status: Contract just starting.

B510S - International Exchange Service microfiche

Term: November 1, 1990 - October 31, 1991 (Computer Microfilm Corp.)
 Status: Contract running smoothly.

B513S - Monthly Catalog microfiche

Term: June 1, 1990 - May 31, 1991 (Anacomp, Inc.)
 Status: Current contract running smoothly. Bid on new contract opens soon.

B532S - Microfiche of Committee Prints and Hearings

Term: May 1, 1991 - April 30, 1992 (Computer Microfilm Corp.)
 Status: Contract just starting.

B562S - Microfiche of Congressional Reports and Documents

Term: May 1, 1991 - January 31, 1992 (Anacomp, Inc.)
 Status: Contract running smoothly.

B613S - Microfiche of Code of Federal Regulations

Term: September 1, 1990 - August 31, 1991 (Independent Professionals, Inc.)
 Status: Contract running smoothly.

B788S - Microfiche of Flood Insurance Studies and NUREGS

Term: October 1, 1990 - September 30, 1991 (Microform, Inc.)

Status: Contract running smoothly.

B789S - Microfiche of Cancergrams, Daily News, and GAO Reports

Term: August 28, 1990 - July 31, 1991 (Independent Professionals, Inc.)

Status: Contract running smoothly.

B790S - Microfiche of Official Gazettes

Term: November 1, 1990 - October 31, 1991 (Microform, Inc.)

Status: Contract running smoothly.

B791S - Microfiche of ERIC and CIJE

Term: September 1, 1990 - August 31, 1991 (Microform, Inc.)

Status: Contract running smoothly.

B795S - Microfiche of Miscellaneous Publications (II)

Term: May 1, 1991 - March 31, 1992 (B & B Information)

Status: Contract just starting.



KEEP UP IN A CHANGING WORLD

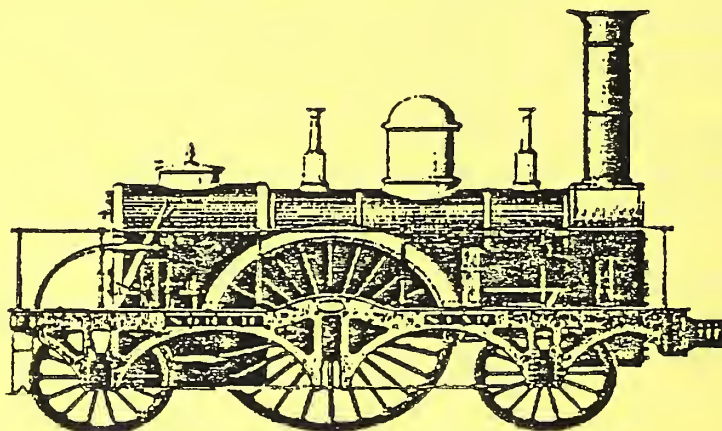
Through the Federal
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ATLANTA

1991

ALL ABOARD



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GODORT/MAGERT MEMBERS RECEPTION

Sunday, June 30th
5p.m. - 8p.m.

FREIGHT ROOM
UNDERGROUND ATLANTA
(Next to Coca-Cola Museum)

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The White House Conference on Library and Information Services, 1991

From July 9-13, 1991, more than 900 delegates and alternates and thousands of observers will convene in Washington, DC, for the White House Conference on Library and Information Services (WHCLIS). This Conference provides a rare opportunity for full participation by the citizens of the United States and its territories in the development of recommendations for future public policies in the areas of library and information services. With an emphasis throughout the proceedings on the provision of library and information services for literacy, productivity and democracy, the White House Conference stands on the cutting edge of some of the nation's most critical challenges.

Authorized by Public Law 100-382, the White House Conference will include broad representation by library and information professionals; local, state and federal government officials; supporters of and volunteers in library and information organizations; and the general public. Official delegates to the White House Conference will debate and discuss hundreds of recommendations brought forward from thousands of participants and, at the conclusion of the deliberative process, the delegates will vote on a set of recommendations to be sent to the President of the United States for improvements in library and information services for all citizens in this information age.

The conference is being planned and conducted by the U.S. National Commission on Libraries and Information Science (NCLIS) with assistance and advice from the White House Conference Advisory Committee, whose 30 members represent all areas of the nation.

What is the National Commission on Libraries and Information Science?

The U.S. National Commission on Libraries and Information Science (NCLIS) is a permanent, independent agency of the federal government charged with advising the executive and legislative branches on national library and information policies and plans.

What is a White House Conference?

The President of the United States can call a White House Conference to focus attention on a topic of concern to the nation. The Congress can also request that the President convene a White House Conference. As a general rule, the purpose of a White House Conference is to involve a wide range of individuals in the development of recommendations for future public policies in the area of concern. Among the many critical issues on which White House Conferences have been held are aging, a drug-free America and productivity.

What is the purpose of the White House Conference on Library and Information Services?

Delegates will gather to develop recommendations for the improvement of the library and information services of the nation and their use by the public. Resolutions will be adopted by the official delegates on the federal role in expanding literacy, increasing productivity and strengthening democracy through changes and improvements in library and information services.

The final report of the Conference, including its findings and recommendations, will be forwarded to the President, and by him to Congress, for consideration in the development of policies and future legislation concerning library and information services for the nation.

In addition, the report will be widely disseminated to raise public awareness of library and information services and the benefits of these services for the individual, the economy and the nation.

Who are the delegates?

Official delegates to the national Conference are chosen by their states through a variety of ways. Whatever process is used, the state delegate composition must adhere to the distribution mandated in Public Law 100-382, the legislation authorizing the WHCLIS.

One-fourth of the delegates will represent library and information professionals; one-fourth will represent local, state and federal government officials; one-fourth will represent Friends, trustees, and other library supporters; and one-fourth will be from the general public.

Can persons other than official delegates attend?

Yes. More than 3,000 observers attended the first WHCLIS, held in 1979.

What is a state preconference?

Federal funds have been made available to the states and territories to assist in conducting their own preconference activities. Starting with the Illinois preconference in April 1990, all states and territories, the District of Columbia, plus the American Indian Tribes and federal library community, will hold statewide and regional activities to identify issues that need to be addressed and/or resolved. The delegates will carry these needs and issues to the national Conference in Washington.

Delegates at preconferences will look at library and information service issues of concern to their states, as well as services that are impacted by federal policy and legislation. Resolutions developed with a national thrust will be taken to the national Conference for further discussion and debate. Those dealing primarily with local concerns will be considered for future action at the state or territorial level.

What will be discussed at the national Conference?

The three overall themes of the Conference are Library and Information Services for Productivity, for Literacy and for Democracy. Although the actual topics to be addressed will not be known until all state preconference activities have been completed, the following issues are among those that might be considered:

- How library and information services can provide business and industry improved access to information;
- How the information needs of senior citizens, the disabled, the disadvantaged, the functionally illiterate and those whose primary language is not English can be met;
- How access to new information technologies can be assured;
- How new technology can be applied to the educational process in penal institutions;
- How library and information services can be improved through cooperation with the private sector;
- How technology can be used to store, analyze and transmit information needed by the public and by government decision makers;
- How information users can be helped in their efforts to sift through an ever-expanding information supply, extracting what is useful, reliable and timely.

Why should people get involved?

- Productive citizens need to keep pace with the information explosion;
- Libraries of all types play an important role in developing and expanding literacy for all citizens; and
- Information that enables citizens to make informed decisions in the workplace, at school or as a part of lifelong education is the democratic foundation upon which this country was built. Democracy depends on the informed participation of its people.

How can you get involved?

A first step to participation is to contact your Governor's office or the head of your state library agency. The name and address can be found in any neighborhood library. These offices will know what is happening in your state and how you can participate.

White House Conference on Library and Information Services Advisory Committee

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THE WHITE HOUSE CONFERENCE ON
LIBRARY AND INFORMATION SERVICES

1991

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Whatever Happened To . . . ? ? ?

May 23, 1991

1991-04

Class no.	Item no.	Status
D 7.36:991/4	0314-L-01	DOD Interchangeability & Substitutability (I&S), Parts 1 & 2. April 1991. Agency did not provide sufficient copies for distribution.
S 1.123:Ar 3/990	0862-B	Background Notes, Argentina. August 1990. The Department of State is unable to furnish copies of this issue. Under U.S.C. 44, §1903, LPS cannot reprint.
S 1.2:Se 4	0876	The Senior Seminar, Thirty Third Session. The State Department cannot supply additional copies. Under U.S.C. 44, §1903, LPS cannot reprint. No rain checks can be filled.
TD 5.4/2:2-90	0941-B	Navigation and Vessel Inspection Circular No. 2-90. September 21, 1990. The Department of Transportation is unable to furnish copies of this issue. Under U.S.C. 44, §1903, LPS cannot reprint.
TD 5.4/3:70	0941-B	Boating Safety Circular 70. August 1990. The Department of Transportation is unable to furnish copies of this issue. Under U.S.C. 44, §1903, LPS cannot reprint.
T 17.2:C 17/990	0950	Importing A Car, Customs Service Pub. No. 520. Rev. August 1990. The Treasury Department cannot supply additional copies. Under U.S.C. 44, §1903, LPS cannot reprint. No rain checks can be filled.
PrEx 3.10/4:L 49/4	0856-A-04	Map of Southern Lebanon. The agency is unable to furnish additional copies of this issue. Under U.S.C. 44, §1903, LPS cannot reprint. No rain checks can be filled.
PrEx 3.10/7-8:990	0856-A-04	Directory of Yugoslav Officials. The agency is unable to supply additional copies. Under U.S.C. 44, §1903, LPS cannot reprint. No rain checks will be filled.
PrEx 3.10/7-6:990	0856-A-04	Directory of Officials of the Democratic People's Republic of Korea. The agency is unable to supply additional copies. Under U.S.C. 44, §1903, LPS cannot reprint. No rain checks will be filled.
PrEx 3.11/2:91-001	0956-A-05	Chiefs of State and Members of Foreign Governments. The agency is unable to supply additional copies. Under U.S.C. 44, §1903, LPS cannot reprint. No rain checks will be filled.
T 22.2:H 62/6	0956	History and Organization and Functions within the IRS. The Department of the Treasury is unable to furnish additional copies. Under U.S.C. 44, §1903, LPS cannot reprint. No rain checks will be filled.

Whatever Happened To . . . ? ? ?

May 23, 1991

1991-04

T 22.44/2:	0964-B	IRS Publications Numbers 536/990, 556/990, and 583/990. The Treasury Department cannot supply additional copies of these pubs. Under U.S.C. 44, §1903, LPS cannot reprint. No rain checks will be filled.
T 22.44/2:	0964-B	IRS Publications Numbers 926/990 and 945/991. The Treasury Department cannot supply additional copies of these pubs. Under U.S.C. 44, §1903, LPS cannot reprint. No rain checks will be filled.
T 22.51:1040/990/ large	0964-E	Adjustments to Income (Form 1040 pg.1), (Rev. 1090), Large Form. The Treasury Department cannot supply additional copies. Under U.S.C. 44, §1903, LPS cannot reprint. No rain checks will be filled..
TD 4.308:Ai 7/3/989/ch.3/errata	0971-A-01	Change 3 to FAA Order 7110.65F, Air Traffic Control/Briefing Guide. August 23, 1990. The Department of Transportation is unable to furnish copies of this issue. Under U.S.C. 44, §1903, LPS cannot reprint.
Y 3.Se 5:8 AP 5/quest./v.4	1094	Questions Most Frequently Asked About The Sentencing Guidelines, Vol. 4. December 1, 1990. The agency cannot supply additional copies. Under U.S.C. 44, §1903, LPS cannot reprint. No rain checks will be filled.

Update to the List of Classes

June 5, 1991

1991-09

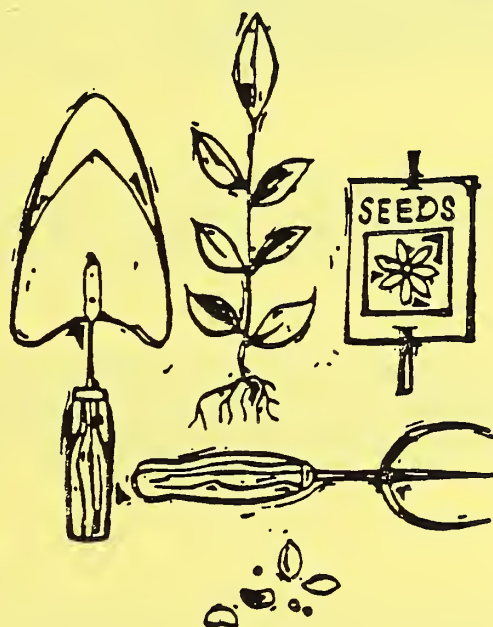
Class no.	Item no.	Change/Notice
A 13.62/11-3:	0082-G	Publications Quarterly List. Please add to List of Classes
A 13.92:	0080-F	Format changed to MF.
A 13.92/2:	0080-F	Format changed to MF.
A 93.29/2:	0078-A	Title changed to World Agriculture, Current Trends and Perspectives.
D 210/17/2a:	0407-C-02	Naval Research Laboratory Review (separates). New.
D 5.208/2:	0315-F-01	Handbooks, Manuals, and Guides. Sent as related material. New.
D 301.45/38:	0421-E-10	Air Force Systems Command (annual) (MF). Class reactivated.
EP 1.106:	0431-I-07	Tech Trends (bimonthly) (MF). New.
HE 20.3619/2:	0508-F-01	Title changed to A Catalog of Publications, Audiovisuals, & Software.
HE 20.6208/15:	0509-D	Instruction Manual Part 12, Computer Edits for Natality Data (annual) (MF). New.
HE 20.7009/2-3:	0508-A-05	MMWR Surveillance Summaries from the Center for Infectious Diseases (P). New.
HE 20.7902:		General Publications (P/MF). Offered on a future survey. For now sent under item number 0483-A-06.
HE 20.7917:		Case Studies in Environmental Medicine (P). Offered on a future survey. For now sent under item number 0483-A-06.
I 29.130:	0646-R-01	Report on America's National Scenic, National Historic, and National Recreation Trails (FY) (P). New.
I 53.52:	0629-E-04	Recreation Information Service Series (P). New.
J 1.7:	0717-A-01	Register of the U.S. Department of Justice and the Federal Courts (P). New.
J 21.23:	0723-A-01	Office of the Chief Administrative Hearing Officer (OCAHO) Cases (P). New.
J 28.25/3:	0718-A-11	Title changed to Research Plan (annual).
J 29.23:	0968-H-14	Teenage Victims, A National Crime Survey Report (quinquennial) (P). New.
PrEx 1.3/2:	0766-C-3	ONDCP Bulletin (P). Offered on a future survey. For not sent under item number 0766-C-03.
PrEx 2.8/11:	0853	Budget of the U.S. Government (Director's Introduction and Overview Tables) (P). New.
S 1.121:	0876-C	Frequency changed to quarterly. Format now (MF).

Update to the List of Classes

June 5, 1991

1991-09

Class no.	Item no.	Change/Notice
T 17.16/2:	0950-F	Discontinued. Now incorporated into Global Trade Talk, classified T 17.28:.
T 22.65:	0956-H	Career Connections (quarterly) (P). New.



*Planting Seeds of Knowledge
Through the
Depository Library Program*



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